

## Post Office for Intermediaries in association with Bank of Ireland Registration Process

### How to register with Post Office for Intermediaries:

Post Office for Intermediaries have minimum qualifying criteria you have to meet in order to be considered for registration at this time.

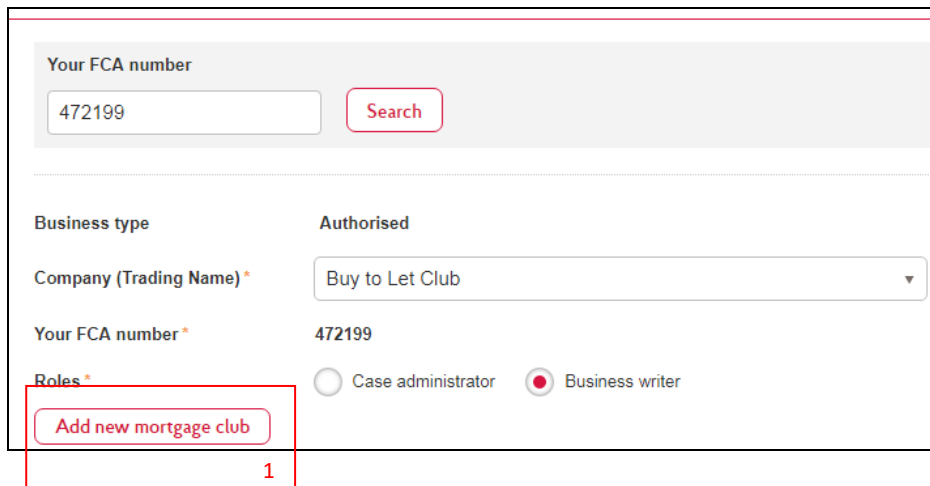
Your firm will need:

1. 5 or more qualified Advisors
2. Completed £50m mortgage business in the last 12 months

If you meet this qualifying criteria please use the link below and complete the full registration process, selecting 'Buy to Let Club' as your Mortgage Club when prompted.

<https://www2.mortgageapplicationservice.co.uk/web/index.html#/index/PO/agentRegistration>

Click "Add New Mortgage Club"<sup>1</sup>, a drop down box will open allowing you to select 'Dynamo for Intermediaries'<sup>2</sup> as your Mortgage Club before moving on to complete your personal details.



Your FCA number  
472199 Search

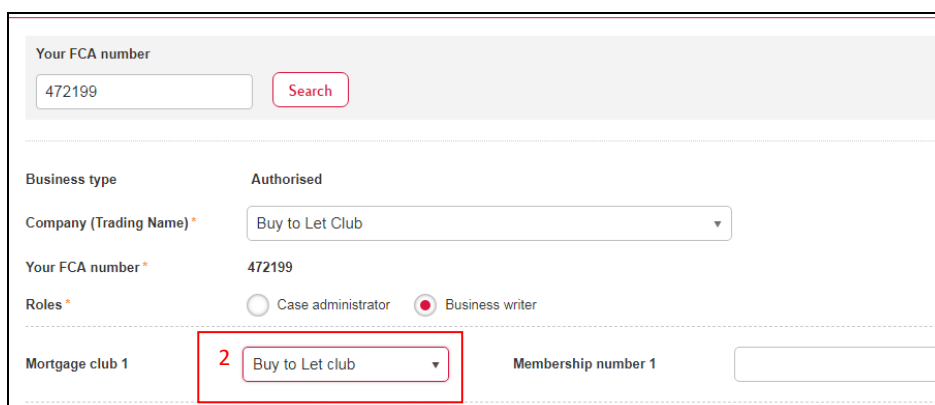
Business type: Authorised

Company (Trading Name)\*: Buy to Let Club

Your FCA number\*: 472199

Roles\*:  Case administrator  Business writer

**Add new mortgage club** <sup>1</sup>



Your FCA number  
472199 Search

Business type: Authorised

Company (Trading Name)\*: Buy to Let Club

Your FCA number\*: 472199

Roles\*:  Case administrator  Business writer

Mortgage club 1: **Buy to Let club** <sup>2</sup> Membership number 1

### What to do if you are already registered with Post Office for Intermediaries:

- Log into Post Office for Intermediaries and go to your user profile.
- Open your "Registered company details" section
- Select "Add new mortgage club" this will bring up a dropdown where you can select "Dynamo for Intermediaries"
- Save changes